



Implementation and Compliance Committee
Minamata Convention on Mercury
Fourth meeting
Online, 13–14 September 2022
Item 2 (b) of the provisional agenda*
Organizational matters: organization of work

Annotations to the provisional agenda¹

Introduction

1. Article 15 of the Minamata Convention on Mercury establishes an Implementation and Compliance Committee as a subsidiary body of the Conference of the Parties to the Convention.
2. Pursuant to the Committee's rules of procedure, the fourth meeting of the Conference of the Parties (COP-4) elected for two terms nine new members of the Implementation and Compliance Committee to replace those members whose period of office was about to expire. The current members of the Implementation and Compliance Committee are:

From Africa:

Mr. Mve Beh Jean Hervé (Gabon)
Mr. Musa Kuzumila Ngunila (Tanzania)
Mr. Christopher Kanema (Zambia)

From the Asia-Pacific States:

Mr. Abbas Torabi (Iran)
Ms. Itsuki Kuroda (Japan)
Mr. Ahmad Al Qatarnah (Jordan),

From the Central and Eastern European States:

Ms. Dubravka Marija Krekovic (Croatia)
Mr. Atanas Stoyanov Dishkelov (Bulgaria)
Ms. Jelena Kovačević (Montenegro)

From the Latin American and Caribbean States:

Ms. Paulina Riquelme (Chile)
Ms. Jimena Nieto Carrasco (Colombia)
Ms. Meredith Henry-Cumberbatch (Suriname)

From the Western European and other States:

* UNEP/MC/ICC.4/1.

¹ This document has not been formally edited.

Ms. Anik Beaudoin (Canada)

Ms. Helga Schrott (Austria)

Ms. Karoliina Anttonen (Finland)

3. The present document sets out annotations to the provisional agenda for the fourth meeting of the Committee (document UNEP/MC/ICC.4/1).

4. Pursuant to paragraph 4 of Article 15, the Committee may consider issues on the basis of: written submission from a party with respect to its own compliance; national reports in accordance with Article 21; and request emanating from the Conference of the Parties. However, no written submission nor request were received by the time of finalising these documents. Therefore, the Committee is not expected to consider any written submission from a Party with respect to its own compliance nor any request from the Conference of the Parties during its fourth meeting. Any written submission received by the secretariat in the future will be duly notified to the Committee. During its fourth meeting, the Committee is therefore expected to consider issues on the basis of the full national reports that were due by parties by the end of 2021.

5. The Minamata Convention requires the Implementation and Compliance Committee to review and evaluate, in accordance with article 15, notifications and supporting information submitted by parties in application of the procedure set forth under paragraph 9 of article 3, and to make recommendations, as appropriate, to the Conference of the Parties. Therefore, another agenda item for consideration by the Committee at its fourth meeting is notifications submitted by parties pursuant to paragraph 9 of article 3. Finally, the provisional agenda includes items on venue and date of the next meeting of the Committee as well as any other matters.

Item 1

Opening of the meeting

6. The meeting will be chaired by Ms. Paulina Riquelme (Chile), Chair of the Committee, while Ms. Itsuki Kuroda (Japan) will serve as Vice-Chair and Rapporteur for the meeting. Both officers were elected at the third meeting of the Committee, held online from 7 to 8 June 2021,² and will remain in office until the closure of the next in-person meeting of the Committee, which is scheduled to be held in 2023.

7. Pursuant to its rules of procedure (rule 9), meetings of the Committee shall be held in person at least once during each intersessional period between ordinary meetings of the Conference of the Parties, unless otherwise decided by the Committee. At its third meeting the Committee decided that its fourth meeting would be held online in 2022. The fourth meeting of the Implementation and Compliance Committee will therefore be held online on 13 and 14 September 2022. The meeting will be formally opened at 1 p.m. (Geneva time) on Tuesday, 13 September 2022 by the Chair of the Committee, Ms. Paulina Riquelme.

Item 2

Organizational matters

(a) Adoption of the agenda

8. The Committee may wish to consider and adopt its agenda on the basis of the provisional agenda (document UNEP/MC/ICC/4/1), which has been prepared by the secretariat in agreement with the Chair, as per the rules of procedure (rule 16).

(b) Organization of work

9. It is suggested that the Committee meets online over two days on Tuesday 13 September and Wednesday 14 September 2022 from 1 p.m. to 4 p.m. (Geneva time) each day, subject to adjustments as necessary. A list of documents prepared for the meeting is available in the annex to the present document.

² See document UNEP/MC/COP.3/13– “Report on the work of the Implementation and Compliance Committee of the Minamata Convention on Mercury”

Item 3**Notifications submitted by parties pursuant to paragraph 9 of article 3**

10. The secretariat will provide an update on notifications submitted by Parties pursuant to paragraph 9 of article 3 during the period between the third and fourth meeting of the Committee.
11. The Committee may wish to consider the update and consider issues as appropriate.

Item 4**National reporting pursuant to Article 21 of the Convention**

12. Article 21 of the Convention requires that each Party reports to the Conference of the Parties, through the secretariat, on the measures it has taken to implement the provisions of this Convention, and on the effectiveness of such measures and the possible challenges in meeting the objectives of the Convention. Further to this article, at its first meeting, the Conference of the Parties, in its decision [MC-1/8](#), adopted the format and timing of reporting by parties in accordance with article 21. The full format covers 43 questions to be reported on by all Parties every four years, while the short report covers 4 questions (as marked by * in the full format) and is to be reported on by Parties every two years. It is to be noted that, in addition to the questions, the reporting format also includes: Part C which gives Parties the opportunity to comment on possible challenges in meeting the objectives of the Convention; Part D which gives Parties the opportunity to comment on the reporting format and possible improvements; and Part E which provides Parties the opportunity to provide additional comment on each of the articles in free text if the Party wishes to do so. Further on the timing of national reporting, according to the same decision, the first full national short reports were due by 31 December 2021.
13. The Committee may wish to consider the preliminary review of the first full reports prepared by the secretariat (UNEP/MC/ICC/4/3) and consider issues as appropriate.

Item 5**Venue and date of the in-person meeting of the Implementation and Compliance Committee in 2023**

14. The Committee may wish to consider the date, duration and venue of its fifth meeting. In accordance with its rules of procedure, unless it decides otherwise, the Committee shall meet in person at least once between each ordinary meeting of the Conference of the Parties (rule 9).
15. At its third meeting, the Committee decided that its fifth meeting would be held in-person in March 2023, with the exact timing to be determined by the secretariat in consultation with the Chair. The fifth meeting will be held in Geneva, unless an offer is received from one of the members to host the meeting.

Item 6**Other matters**

16. The Committee may wish to consider other matters.

Item 7**Adoption of the report**

17. The rapporteur of the meeting will prepare, with the support of the secretariat, the draft report of the meeting for adoption by the Committee.

Item 8**Closure of the meeting**

18. It is expected that the Committee will conclude its work by 4 p.m. (Geneva time) on 14 September 2022.

Annex

List of documents prepared for the third meeting of the Implementation and Compliance Committee

- UNEP/MC/ICC/4/1 - Provisional agenda
- UNEP/MC/ICC/4/1/Add.1 - Annotations to the provisional agenda
- UNEP/MC/ICC/4/2 – Notifications submitted by parties pursuant to paragraph 9 of article 3
- UNEP/MC/ICC/4/3 – National reporting pursuant to Article 21: Preliminary review of the first full reports submitted
- UNEP/MC/ICC/4/INF/1 – Background on the Implementation and Compliance Committee
- UNEP/MC/ICC/4/INF/2 – Compilation of deadlines as set out in the Minamata Convention text and annexes
- UNEP/MC/ICC/4/INF/3 – National reporting pursuant to Article 21: Background on national reporting and the Implementation and Compliance Committee
- UNEP/MC/ICC/4/INF/4 – Summary tables of the responses received for the first full reporting period (16 August 2017 to 31 December 2020) by 15 June 2022
- UNEP/MC/ICC/4/INF/5 – Information provided by the Parties to the Minamata Convention on Mercury
