Similar to the segment of the fourth meeting of the Conference of the Parties (COP-4) which will be held online from 1 to 5 November 2021 in view of the current COVID-19 pandemic, the COP-4 bureau agreed that the regional preparatory meetings for the online segment of COP-4 would be held online. The objective of the meetings was to give Parties in the regions the possibility to hear briefings, exchange views and consult each other on the items of the provisional agenda to be considered during the online segment of COP-4. The programmes of the online regional preparatory meetings were prepared in close cooperation with the bureau members of the concerned regions.

The Asia and the Pacific regional preparatory meeting for the online segment of COP-4 was held online on 27 September 2021.

The meeting was chaired by Ms. Rosa Vivien Ratnawati (Indonesia), President of the COP-4 Bureau, and Mr. W.T. B Dissanayake, member of the COP-4 Bureau. Opening remarks were delivered by Ms. Monika Stankiewicz, Executive Secretary of Minamata Convention.

Participants were informed of Bureau’s decision that, as a result of the COVID-19 pandemic and related restrictions on travel and gatherings, COP-4, originally planned to be held from 1 to 5 November 2021 in Bali, Indonesia, would be held in two segments: an online segment scheduled for 1 to 5 November 2021 and an in-person segment to be held during the first quarter of 2022 in Bali, Indonesia. Detailed information was provided to participants on the upcoming online segment of COP-4, including the tentative organization of work, practical arrangements, submission of credentials, and other technical arrangements. Participants also received a briefing from the Secretariat on the items of the COP-4 agenda to be considered during its online segment, namely programme of work and budget, dates of the resumed meeting, financial resources and mechanism: GEF, national reporting, and effectiveness evaluation. Participants also received a briefing from Canada and Norway on their effectiveness evaluation initiative.

Meeting documents and presentations for the online segment along with relevant information about the meeting can be found on the meeting website at: https://www.mercuryconvention.org/en/events/regional-preparatory-meeting-online-segment-cop-4-asia-and-pacific

The programme of the meeting is set out in annex I to the present proceedings.

The meeting was attended by a total of 78 participants, including 62 representatives from 14 Parties and one observer from the Asia-Pacific region. The list of participants is set out in annex II to the present proceedings.
**Annex I: Programme**

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.00 a.m. – 8.15 a.m.</td>
<td>Opening</td>
<td>Overview of the programme</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Opening remarks from Co-chairs and Secretariat</td>
</tr>
<tr>
<td>8.15 a.m.- 9.00 a.m.</td>
<td>Organization of work, practical arrangements, credentials, and other technical matters related to the participation in the online segment</td>
<td>Presentation by the Secretariat, followed by Q&amp;A</td>
</tr>
<tr>
<td>9.00 a.m. – 10.00 a.m.</td>
<td>Programme of work and budget</td>
<td>Presentation by the Secretariat, followed by a discussion</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.30 a.m. – 11:00 a.m.</td>
<td>- Date of the resumed meeting;</td>
<td>Presentation by the Secretariat, followed by a discussion on each item.</td>
</tr>
<tr>
<td></td>
<td>- Financial resources and mechanism: Global Environment Facility;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- National reporting.</td>
<td></td>
</tr>
<tr>
<td>11.00 a.m. – 11.45 a.m.</td>
<td>- Effectiveness evaluation.</td>
<td>Presentation by the Secretariat, followed by a discussion on each item and a presentation of the Canada/Norway initiative on effectiveness evaluation.</td>
</tr>
<tr>
<td>11:45 a.m. – 12:15 p.m.</td>
<td>Continuation of the discussions on the agenda items of the online segment of the COP</td>
<td>Q&amp;A</td>
</tr>
<tr>
<td>12:15 p.m. – 12:30 p.m.</td>
<td>Conclusions and closure of the meeting</td>
<td>Closing remarks from co-chairs</td>
</tr>
</tbody>
</table>

---

The Asia Pacific regional preparatory meeting for the online segment of the fourth meeting of the Conference of the Parties to the Minamata Convention on Mercury was organized thanks to the generous support of the Government of Switzerland.
Annex II: List of Participants

List of Participants
I. GOVERNMENTS

China

1. Ms. Yunfang Hu  
   Deputy Director  
   Department of International Cooperation  
   Ministry of Ecology and Environment  
   Email: hu.yunfang@mee.gov.cn

2. Ms. Yajing Tian  
   Deputy Director  
   Department of Solid Wastes and Chemicals  
   Ministry of Ecology and Environment  
   Email: tian.yajing@mee.gov.cn

3. Mr. Jianhong Meng  
   Senior Advisor  
   Department of Treaty and Law  
   Ministry of Foreign Affairs  
   Email: meng_jianhong@mfa.gov.cn

4. Ms. Dingding Shao  
   Senior Specialist  
   Foreign Environmental Cooperation Center  
   Ministry of Ecology and Environment  
   Email: shao.dingding@fecomee.org.cn

5. Mr. Zhaosen Qin  
   Deputy Section Chief  
   Foreign Environmental Cooperation Center  
   Ministry of Ecology and Environment  
   Email: qin.zhaosen@fecomee.org.cn

Indonesia

6. Ms. Rosa Vivien Ratnawati (Co-Chair)  
   Director General of Solid Waste, Hazardous Waste and Hazardous Substances Management  
   Ministry of Environment and Forestry  
   Email: rosa.ratnawati.cop4.minamata@gmail.com

7. Mr. Muhsin Syihab  
   Head of Indonesian delegation to COP-4,  
   Senior Advisor to Foreign Minister on Inter-Agency Relations  
   Ministry of Foreign Affairs  
   Email: muhsin.syihab@kemlu.go.id

8. Mr. Rudi Nugroho  
   Director of Center for Mineral Resources Technology Development  
   Agency for the Assessment and Application of Technology  
   Email: rudi.nugroho@bppt.go.id

9. Ms. Lynda Wardhani  
   Minister Counsellor  
   Permanent Mission of the Republic of Indonesia to the United Nations in Geneva  
   Email: lynda.wardhani@mission-indonesia.org

10. Mr. Awidya Santikajaya  
    Counsellor  
    Permanent Mission of the Republic of Indonesia to the United Nations in Geneva  
    Email: awidya.santikajaya@mission-indonesia.org

11. Ms. Jane Runkat  
    Counsellor  
    Directorate of Development, Economy and Environmental Affairs  
    Ministry of Foreign Affairs  
    Email: runkat@kemlu.go.id

12. Mr. Dadan Wardhana Hasanuddin  
    Expert  
    Ministry of Environment and Forestry  
    Email: danwhs@tutanota.com

13. Mr. Hernandi Octaviano  
    Mid-career inspector  
    Ministry of Energy and Mineral Resources  
    Email: Hernandi.octaviano@esdm.go.id

14. Mr. Joko Prayitno  
    Researcher  
    Center for Environmental Technology Agency for the Assessment and Application of Technology  
    Email: joko.prayitno@bppt.go.id
15. Mr. Maitrise Kawigraha
Coordinator for Budget and Programme,
Center for Mineral Resources
Agency for the Assessment and
Application of Technology
Email: adji.kawigraha@bppt.go.id

16. Ms. Maria Kusumanegari
First Secretary, Directorate of
Development, Economy and
Environmental Affairs
Ministry of Foreign Affairs
Email: maria.kusumanegari@kemlu.go.id

17. Mr. Benny Mayaijaya
Head of Section on Multilateral IV
Directorate of International Customs and
Inter Agency
Ministry of Finance
Email: bangbennyok@gmail.com

18. Mr. Yohanes Ridwan
Junior researcher
Indonesian Institute of Sciences
Email: yo.susantoridwan@gmail.com

19. Mr. Andreas
Junior researcher
Indonesian Institute of Sciences
Email: andrekimia@gmail.com

20. Ms. Rima Yulianti
Staff
Directorate of Verification of Hazardous
Waste and non-Hazardous Waste
Ministry of Environment and Forestry
Email: rimeeyulianti@gmail.com

21. Mr. Noka Safrudin
Staff
Directorate of Technical Customs
Ministry of Finance
Email: noka.safrudin@customs.go.id

22. Mr. Ahmad Adzkiya
Staff
Directorate of Enforcement and
Investigation
Ministry of Finance
Email: ahmad.adzkiya@customs.go.id

23. Ms. Fitri Aryati
Staff
Directorate of International Customs and
Inter Agency
Ministry of Finance
Email: fitri.aryati@kemenkeu.go.id

24. Ms. Shabira Damatri
Email: shabiradamarti@gmail.com

**Iran**

25. Mr. Abbas Torabi
Counsellor, Expert of the National
Authority for Chemical Conventions
Ministry of Foreign Affairs
Email: abbas.tora@gmail.com

26. Mr. Seyed Mahdi Parsaei
Expert of the National Authority for
Chemical conventions
Ministry of Foreign Affairs
Email: parsaei.seyyedmehdi@gmail.com

27. Ms. Mojgan Khalil Pour
Expert of Waste
Office of Waste Management
Department of Environment
Email: mojgankhalilpour@gmail.com

28. Ms. Afsaneh Hassani
Expert of Environment
Centre for International Affairs and
Conventions
Department of Environment
Email: afsaneh.hassani.doe@gmail.com

29. Ms. Sanaz Sabeti Mohammadi
Expert
Centre for International Affairs and
Conventions
Department of Environment
Email: s.sabety@gmail.com

**Japan**

30. Mr. Atsushi Iwasaki
Senior Deputy Director
Global Environment Division,
International Cooperation Bureau
Ministry of Foreign Affairs
Email: atsushi.iwasaki@mofa.go.jp

31. Ms. Tomoe Kotani
Deputy Director
Global Environment Division, 
International Cooperation Bureau 
Ministry of Foreign Affairs 
Email: tomoe.kotani@mofa.go.jp

32. Ms. Rumiko Kitao
Assistant Director 
Global Environment Division, 
International Cooperation Bureau 
Ministry of Foreign Affairs 
Email: rumiko.kitao@mofa.go.jp

33. Mr. Hitoshi Yoshizaki
Director 
Office of Mercury Management, 
Environmental Health Department 
Ministry of the Environment 
Email: HITOSHI_YOSHIZAKI@env.go.jp

34. Ms. Itsuki Kuroda
Section Chief 
Office of Mercury Management, 
Environmental Health Department 
Ministry of the Environment 
Email: ITSUKI_KURODA@env.go.jp

35. Mr. Tadashi Teranishi
Section Chief 
Industrial and Hazardous Waste Management Division, Environmental Regeneration and Material Cycles Bureau 
Ministry of the Environment 
Email: TADASHI_TERANISHI@env.go.jp

36. Mr. Nobuhiro Tamura
Technical Expert 
Chemical Management Policy Division 
Ministry of Economy, Trade and Industry 
Email: tamura-nobuhiro@meti.go.jp

37. Ms. Kaoru Oka
Director 
Environmental Policy Research Division 
EX Research Institute Ltd 
Email: oka@exri.co.jp

38. Mr. Osamu Sakamoto
Senior Consultant 
Environmental Policy Research Division 
EX Research Institute Ltd 
Email: sakamoto@exri.co.jp

39. Mr. Takashi Nishida
Consultant 
Environmental Policy Research Division 
EX Research Institute Ltd 
Email: takashi.nishida@exri.co.jp

40. Mr. Yuki Morinaka
Consultant 
Environmental Policy Research Division 
EX Research Institute Ltd 
Email: yuki.morinaka@exri.co.jp

41. Ms. Taeko Takahashi
Consultant 
Environmental Policy Research Division 
EX Research Institute Ltd 
Email: taeko.takahashi@exri.co.jp

Jordan

42. Mr. Mohammed Khashashneh
General Secretary 
Ministry of Environment 
Email: mohamed.khashashneh@moenv.gov.jo

43. Ms. Hanadi Al Rabaieh
Ministry of Environment 
Email: hanadi.rabaieh@moenv.gov.jo

Kuwait

44. Ms. Yassmine Adel ALRUMAIH
Email: y.alrumaih@epa.org.kw

45. Ms. Sarah MOBARAK
Email: s.mobarak@epa.org.kw

Oman

46. Mr. Sulaiman Al-Shukaili
Email: sulaiman.alshukaili@meca.gov.om

Qatar

47. Ms. Aisha Baobad
National Focal Point of the Minamata Convention 
Chemical Department 
Ministry of Municipality and Environment 
Email: abaobad@mme.gov.qa

48. Ms. Sameera Al-Dosari
Chemical Engineer
Chemical Department
Ministry of Municipality and Environment
Email: smdosari@mme.gov.qa

49. Ms. Ghadeer Al-Haddad
Chemical Engineer
Chemical Department
Ministry of Municipality and Environment
Email: galhaddad@mme.gov.qa

Republic of Korea

50. Mr. Myeongseon Ha
Second Secretary
Green Diplomacy Division
Ministry of Foreign Affairs
Email: msha20@mofa.go.kr

Samoa

51. Ms. Fiasosoitamalii Siaosi
Principal Chemical and Hazardous Waste Officer
Ministry of Natural Resources and Environment
Email: fiasoso.siaosi@mnre.gov.ws

Sri Lanka

52. Mr. W.T. B Dissanayake (Co-Chair)
Additional Secretary
Environmental Pollution Control and Chemical Management
Environment Policy & Planning
Ministry of Environment & Wildlife Resources
Email: diissaforest@yahoo.com

53. Mr. S M Werahera
Director
Environmental Pollution Control and Chemical Management
Ministry of Environment
Email: smwerahera@yahoo.com

54. Mr. Tissa Gamage
Director
Hazardous Waste and Chemical Management
Central Environment Authority
Email: tissa@cea.lk

55. Ms. G D S Lenagala
First Secretary
Permanent Mission of Sri Lanka to the UN
Email: dilini.lenagala@mfa.gov.lk

56. Ms. Sujeewa Fernando
Assistant Director
Environmental Pollution Control and Chemical Management
Ministry of Environment
Email: sujeewaf@gmail.com

Thailand

57. Ms. Teeraporn Wiriwutikorn
Specialist on Waste and Hazardous Substance Management
Ministry of Natural Resources and Environment
Email: teeraporn.w@pcd.go.th

58. Mr. Vuttichai Kaewkrajang
Environmentalist, Senior Professional Level
Ministry of Natural Resources and Environment
Email: kaewkrav@hotmail.com

59. Ms. Napaporn Tangtinthai
Environmentalist, Professional Level
Ministry of Natural Resources and Environment
Email: napaporn.t@pcd.go.th

60. Ms. Supranee Optian
Environmentalist
Ministry of Natural Resources and Environment
Email: supranee.o@pcd.go.th

United Arab Emirates

61. Ms. Kawthar Al Shamsi
Chemical Engineer
Ministry of Climate Change and Environment
Email: kralshamsi@moccae.gov.ae

Vietnam

62. Mr. Le Viet Thang
Expert, Chemical Management Division
Viet Nam Chemicals Agency
II. NON-GOVERNMENTAL ORGANIZATIONS

Say No to Mercury

63. Ms. Lisa Matriste
   Director
   Say No to Mercury, Australia
   Email: dr.lisa@saynotomercury.com

III. SECRETARIAT

Secretary of the Minamata Convention on Mercury

64. Ms. Monika Stankiewicz
    Executive Secretary
    Secretariat of the Minamata Convention
    Email: monika.stankiewicz@un.org

65. Ms. Claudia ten Have
    Senior Policy Coordination Officer
    Secretariat of the Minamata Convention
    Email: claudia.tenhave@un.org

66. Mr. Eisaku Toda
    Senior Programme Management Officer
    Secretariat of the Minamata Convention
    Email: eisaku.toda@un.org

67. Ms. Marianne Bailey
    Programme Officer for Capacity-building and Technical Assistance
    Secretariat of the Minamata Convention
    Email: marianne.bailey@un.org

68. Ms. Manoela Pessoa De Miranda
    Programme Management Officer
    Secretariat of the Minamata Convention
    Email: manoela.miranda@un.org

69. Ms. Sandra Ruecker
    Administrative Officer
    Secretariat of the Minamata Convention
    Email: sandra.ruecker@un.org

70. Ms. Anna Garcia Sans
    Communication and Knowledge Management Officer
    Secretariat of the Minamata Convention
    Email: anna.garcia@un.org

71. Mr. Richard Gutierrez
    Programme Management Officer
    Secretariat of the Minamata Convention
    Email: richard.gutierrez@un.org

72. Ms. Lara Ognibene
    Legal/Programme Officer
    Secretariat of the Minamata Convention
    Email: lara.ognibene@un.org

73. Ms. Reena Agrawal
    Finance and Budget Assistant
    Secretariat of the Minamata Convention
    Email: reena.agrawal@un.org

74. Mr. Pablo Garmon
    Public Information Assistant
    Secretariat of the Minamata Convention
    Email: pablo.garmon@un.org

75. Mr. Alexandru Sofroni
    Programme Management Assistant
    Secretariat of the Minamata Convention
    Email: alexandru.sofroni@un.org

76. Ms. My Linh Doan
    Programme Management Assistant
    Secretariat of the Minamata Convention
    Email: linh.doan@un.org

77. Mr. Shariful Islam
    Associate on Programme Management
    Secretariat of the Minamata Convention
    Email: shariful.islam@un.org

78. Mr. Alfred Muge
    Intern
    Secretariat of the Minamata Convention
    Email: alfred.muge@un.org