GUIDELINES
TRAVEL BUBBLE
MINAMATA CONVENTION

#MAKE MERCURY HISTORY

cop4minamata.menlhk.go.id
#MAKE MERCURY HISTORY
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<td>Foreign Travelers</td>
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<td>e-HAC</td>
<td>Electronic Health Alert Card</td>
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<td>PL</td>
<td>PeduliLindungi (mobile application)</td>
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<td>3M</td>
<td>Wearing mask, Physical distancing, Washing hands with soap.</td>
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GLOSSARIUM

**Peduli Lindungi Application**: Application for contact tracing to strengthen the means in reducing the spread of COVID-19. This application helps to enhance community participation in reporting location and travel history during the pandemic.

**Indonesia Health Alert Card (e-HAC)**: An electronic health alert card that is designated for all domestic and international travelers during the COVID-19 pandemic.

**Isolation**: A means of separating a COVID-19 infected individual that requires treatment or a confirmed COVID-19 case based on diagnostic test result, from healthy individuals that aims to reduce the risk of transmission.

**Medical Insurance**: proof of ownership that guarantees the insured will be covered for every COVID-19 handling cost that includes: treatment, surgery and medicine.

**Vaccine Certificate**: physical or digital documents that proves being fully vaccinated against COVID-19.

**Satgas COVID-19**: COVID-19 Task Force that handle if there is a COVID-19 positive case found.

**Satgas Prokes**: Health Protocol Task Force that supervises and monitor implementation of health protocol in public space.

**Bubble System**: A travel corridor system that aims to divide participants in different groups (bubbles) that separates individuals bearing the risk of COVID-19 exposure with the general public, followed with limiting interaction with those in the same group (bubble) and implementation of the quarantine principle to reduce the risk of COVID-19 transmission.
COP-4.2:
19 - 25 March 2022

19 – 20 March 2022 Regional Preparatory Meeting
Minamata Convention Secretariat and Member Countries

21– 25 March 2022 Conference
Senior Officials (VIP: Minister and Executive Secretary) from all Member Countries

COP-4 Minamata is a technical meeting at the senior official level (with some Minister and Executive Secretary) addressing mercury pollution
PARTICIPANTS

- 137 Member Countries
- 56 Observer Countries
- Non-Governmental Organizations
- Minamata Secretariat
- Related Institution at the National and Local Level
- Local Committee
- Supporting Groups
All delegates and committee as well as all personnel involved in the Conference consisting of hotel staff, event staff, transportation staff and others are only allowed to mobilize inside the bubble.

Any delegate, committee or involved personnel who leaves the bubble, is not allowed to re-enter.

The bubble system is implemented since arrival at either Soekarno Hatta Airport or Ngurah Rai Airport, during the conference, and until departure, with strict health-protocol implementation.

Official hotels are appointed for all delegates and committee, with strict health protocol implementation, and shuttle bus will be provided during the Conference. Satgas COVID-19 will be on duty at each official hotel.

Every activity must be scheduled to facilitate supervision within the bubble system.
**HOTEL**

Daily Antigen test (morning)  
PCR on the 3rd day

- Negative: Headed to venue with shuttle bus  
- Positive: Handled by Satgas COVID-19 (hotel isolation, referred hospitals)  
- Utilizing dedicated shuttle bus operating on 50% passenger capacity  
- Separate block area from other guests (IPU delegation)  
- Hotel rooms are disinfected on daily basis  
- Assignment of Satgas Prokes and Satgas COVID-19  
- Drivers tested negative on PCR test

**VENUE**

- Managing delegates movement in the venue  
- Disinfecting rooms before and after usage  
- Body temperature check, hand sanitizer and masks in strategic areas  
- Provision of an isolation room and health workers (2 medical doctors, 4 paramedics and an ambulance)  
- Assignment of Satgas Prokes and Satgas COVID-19  
- F&B staff servicing delegates have tested negative on PCR test  
- Wear mask and gloves  
- All committee and involved parties must participate in daily antigen test

**BUBBLE SYSTEM ARRANGEMENT**

**SOETTA AIRPORT**

PCR Test

- Negative result: Proceed to connecting flight or transit hotel (Anara Hotel)
- Positive result: Handled by Satgas COVID-19 (Hotel Isolation, RSCM Hospital and Persahabatan Hospital)
- Baggage and custom handling as well as flight check-in for connecting flight will be arranged by PCO.

**NGURAHAIRAI AIRPORT**

Direct Flight, PCR Test

- Delegate wait for result at respected official hotel
- Positive: handled by Satgas COVID-19 (Hotel Isolation, Sanglah Hospital, Siloam Hospital, BIMC Kuta Hospital)
- Domestic Flight from Soekarno Hatta: straight to official hotel
- Shuttle bus servicing airport and official hotels operate on 50% passenger capacity
- Drivers tested negative on PCR
It is compulsory to keep a 1.5 meters distance with others.

Always wear a mask to protect yourself and others. It is recommended to use 3-ply mask, or double masks (medical mask doubled with cloth mask). Medical waste bin will be provided for disposing single-use masks.

Wash your hands frequently with soap (for at least 20 seconds) or use hand sanitizer. Wash bins and hand sanitizers will be provided at strategic areas to ease access.

Use and Download Peduli Lindungi Application for check in or check out.
BEFORE ARRIVAL
FOREIGN TRAVELERS PREPARATION

- Download the Peduli Lindungi Application
- Complete the e-HAC for Foreigners
- Take a PCR test max. 2x24 hours before departure
- Fully vaccinated with a complete dose at least 14 days before departure
- Proof of ownership of health insurance with a minimum coverage value of USD 25,000 or sponsorship which includes financing for handling COVID-19
- Granted short-visit visa or other type of entry permit
REQUIRED DOCUMENTS

- **Second dose COVID-19 vaccine certificate**: at least 14 days prior departure, and verified by PeduliLindungi Application (PL)

- **Negative PCR test**: at the maximum 2 X 24 hours before departure

- **Valid visa**: short visit visa or other type of entry permit

- **Delegates with certain medical condition**: who cannot be vaccinated, must enclose a letter of explanation issued by official national health authority in the country of residence

- **Proof of ownership of health insurance**: with a minimum coverage value of USD 25,000 or sponsorship which includes financing for handling COVID-19
UPON ARRIVAL
ARRIVAL ARRANGEMENTS AT SOEKARNO HATTA AIRPORT HEADED TO NGURAH RAI AIRPORT

- Designated Waiting Room (70mins)
  - PCR test registration: 5 mins
  - PCR test and result: 60 mins
  - Immigration Check: 5 mins

Baggage carried to the waiting room or transit hotel by PCO team

Wait for PCR test result

Body temp < 37.3°C

Baggage claim by PCO team

Body temp > 37.3°C

Further examination/Evacuation by Port Health Office or Satgas COVID-19

Designated Waiting Room or Transit Hotel

Positive PCR test result

Body temp > 37.3°C

Further examination/Evacuation by Port Health Office or Satgas COVID-19

Body temp < 37.3°C

Negative PCR test result

Delegate continues with connecting flight

Domestic Flight

Shuttle Bus

Official Hotel

Delegates KLHK/PCO
After landing, delegates will pass through a thermal body system. If any delegates are found to have a body temperature above 37.3°C the airport Port Health Office staff will carry out further examination.

- Delegates with a body temperature below 37.3°C will be directed to a designated waiting room for COP-4.2 Minamata delegates to undergo immigration document checking and to take a PCR test;

- Delegates may wait for their PCR test results in the designated waiting room, or at the transit hotel for delegates who need to stay the night;

- Baggage claim, customs clearance, and check-in for the following flight will be arranged by the PCO team.

- If the PCR result is positive, the suspected delegate will immediately be separated from the group to be evacuated using an ambulance provided by the airport Port Health Office to a hospital for further examination, and all expenses will be covered by delegate.

- Upon arrival at Ngurah Rai Airport by domestic flight, delegates will undergo a temperature check according to procedure, undergo e-HAC verification, and proceed to the COP-4.2 Minamata committee desk to then head to the official hotel using the dedicated shuttle bus.

- Baggage claim for all delegates will be arranged by the PCO team.
ARRIVAL ARRANGEMENTS AT NGURAH RAI AIRPORT

Designated Waiting Room (40 mins)
- PCR test registration: 5 mins
- PCR test: 30 mins
- Immigration Check: 5 mins

Baggage claim

Wait for PCR test result

Shuttle Bus

Handed by Satgas COVID-19

Body temp < 37.3°C

Further examination/Evacuation by Port Health Office or Satgas COVID-19

Body temp > 37.3°C

Positive PCR test result

Official Hotel

Delegates

KLHK/PCO
- After landing, delegates will pass through a thermal body system. If any delegates are found to have a body temperature above 37.3°C the airport Port Health Office staff will carry out further examination.

- Delegates with a body temperature ≤ 37.3°C will be directed to the fast track for COP-4.2 Minamata delegates for e-HAC, PCR test result, and vaccination certificate verification, and then continue to do a PCR test;

- The delegates will then be directed to the immigration fast track and proceed to the designated waiting room to wait for baggage claim and customs clearance which will be arranged by the PCO team;

- Afterwards, the delegates will proceed through the fast track towards the dedicated shuttle bus which will take them to the official hotel (they may wait for the PCR test result at the hotel)

- If the PCR test result is negative, the delegate may carry on with their activities within the bubble area. Any delegate with a positive PCR test result will be handled by Satgas COVID-19 at each hotel based on standard procedure, and contact tracing will be carried out.
DURING COP - 4.2 MINAMATA CONVENTION
**NOTE:**

- Any delegate with a positive PCR test result at both Ngurah Rai airport and Soekarno Hatta airport will be handled directly by Satgas COVID-19;

- Any delegate with a positive daily antigen result or a positive PCR test result on day 3 will be handled directly by Satgas COVID-19;

- Any delegate with a positive PCR test result before departure will be handled directly by Satgas COVID-19.
FLOW OF DAILY SWAB ANTIGEN AND PCR TEST AT THE OFFICIAL HOTELS AND CONVENTION VENUE

REGISTRATION

SCAN QR CODE
input your data in the Registration Form or click
https://convention.labtaksu.com/minamata/en

HELP DESK

SHOW COMPLETED REGISTRATION FORM
wait for your Antigen Swab/PCR Test

SWAB SAMPLE PROCESS

SHOW REGISTRATION NUMBER
to Paramedic and proceed
to Antigen Swab/PCR test

RESULT CONFIRMATION

RESULT
wait for the result for around 10 minutes.
If negative, Paramedic will put stamp on the back side of ID Card for you to proceed and access to convention venue.

If the test result is positive, Paramedic will coordinate with Health Protocol Task Force for the next step.
PROCEDURE OF DAILY SWAB ANTIGEN AND PCR TEST AT THE OFFICIAL HOTELS AND CONVENTION VENUE

SCAN QR CODE OR CLICK THE LINK

https://convention.labtaksu.com/minamata/en

FILL THE REGISTRATION FORM
input Passport number and choose the date for the next day of Antigen Swab Test/PCR

SHOW COMPLETED REGISTRATION FORM with current date inputted and proceed to Antigen Swab/PCR
The Local Committee/Organizers and Supporting Group are obliged to follow the rules in the system of bubble and must follow the rule COVID-19 test as follows

**Local Organizers:**
- Upon entering the bubble: should have negative result of antigen test.
- During in the bubble: daily routine of antigen test and / RT-PCR maximum every 3 days.

**Support Staff shift with**
** ( schedule ) 14 day maximal :**
- Before entering the bubble: should have negative result of RT-PCR test taken maximally 2x24 hours
- Coming into the bubble
  RT-PCR: entry test
- During in the bubble: exit test RT-PCR one day before the end

**Support Staff without shift :**
- Upon entering the bubble: should have negative result of antigen test.
- During in the bubble: daily routine of antigen test and / RT-PCR maximum every 3 days.
ARRANGEMENT OF DEDICATED SHUTTLE BUS

SHUTTLE BUS FOR DELEGATES ARE AVAILABLE AT ALL COP-4.2 OFFICIAL HOTELS

1. The passenger is 50% of the total bus capacity, and delegates are advised to use the same bus throughout the event.

2. The bus driver will ensure all passengers are on board based on the delegate checklist before the bus departs from the hotel/venue.

3. The bus drivers must have completed their COVID-19 vaccination (two doses), undergo a PCR test one day in advance, undergo daily antigen test, and carry out 3M.

4. The bus driver is responsible for their vehicle hygiene, must make sure their vehicle is disinfected periodically based on standard procedure, and is not allowed to be replaced by another driver throughout the event.

5. Hand sanitizer and masks must always be available on board and the driver must ensure that all passengers are wearing their masks before departure.

6. All bus passengers are obligated to stay at the provided hotel during the event.
**ARRANGEMENT OF OFFICIAL HOTELS**

**HEALTH MONITORING**

- Body temperature (must be < 37.3°C to be able to participate in all activities)
- Show no symptoms/fever and have no history of direct contact with anyone testing positive with COVID-19
- Oxygen saturation (must be > 95% to be able to participate in all activities)

1. All luggage carried by delegates and committee must be disinfected at the lobby of the official hotels.
2. Hand washing facilities are provided and hand sanitizers are available at strategic areas.
3. Health protocol discipline signs are provided at strategic areas.
4. Everyday, before departing to the venue, delegates must undergo antigen testing at the official hotels.
5. Delegates with a negative antigen test result may carry on to the dedicated shuttle bus to then depart to the venue.
6. Delegates with a positive antigen test result will be immediately handled by Satgas COVID-19 who are on duty at the official hotels, based on available SOP.
7. Delegates must use the dedicated shuttle bus to depart from the official hotel/venue, and must use the same bus throughout the event.
8. The dedicated shuttle bus is available on fixed hours to mobilize delegates from the venue/hotel.
9. Delegates are prohibited from ordering food from outside the hotel and must limit interaction with people outside of the bubble system.
ARRANGEMENT AT VENUE

1. Ensure that everyone present at the venue is in good health and implements 3M: Physical Distancing, Wearing Mask, and Washing Hand/Using Hand Sanitizer.

2. Delegates must scan the Peduli Lindungi barcode before entering and leaving the venue, and have their temperature checked before entering the venue.

3. Delegates are prohibited from eating and drinking inside the meeting room.

4. Hand washing facilities are provided and hand sanitizers are available at strategic areas.

5. The meeting room will be cleaned and disinfected daily, immediately before and after use.

6. Ensure proper ventilation, duration, and distance within the venue.

7. A marked isolation room is available and equipped with medical team and devices for delegates appearing with symptoms indicative of COVID-19, before further measures can be taken.

8. To ensure health protocol enforcement and to anticipate matters related to COVID-19, Satgas Prokes and Satgas COVID-19 are on duty at the venue throughout the event.

9. Entrance and exit ways are made separate to ensure delegate flow is in an orderly manner.
COVID-19 HANDLING
1. Delegates will immediately be handled by Satgas COVID-19, both at the venue and at the official hotel.

2. Delegates with symptoms indicative of COVID-19 and present at the venue will first be directed to the provided isolation room.

3. Delegates will be brought to a dedicated COVID-19 Hospital using an ambulance which will be on stand by at the venue.

4. The Hospital will have a room ready in the Emergency Department, the ICU, and the inpatient ward dedicated for COP - 4.2 Minamata delegates.

5. Dedicated COVID-19 Hospitals in Bali:
   - BIMC Hospital, Nusa Dua (Class B)
   - SiloamHospital
   - Sanglah GeneralHospital, Denpasar (Class A)
Classification of Confirmed COVID-19 Case Management

**NO SYMPTOMS**
- Self-isolation /isolation at hotel at a separate location from the travel bubble

**MILD SYMPTOMS:** Fever, cough, fatigue, anorexia, shortness of breath, myalgia, other non-specific symptoms WITHOUT signs of viral pneumonia or hypoxia

**MODERATE SYMPTOMS:** Clinical symptoms of pneumonia, such as: fever, cough, dyspnea, and rapid breathing WITHOUT signs of severe pneumonia (oxygen saturation < 93%)

**SEVERE SYMPTOMS:**
- Clinical symptoms of pneumonia, such as: fever, cough, dyspnea, and rapid breathing WITH respiratory rate > 30 times per minute, severe respiratory distress, or oxygen saturation < 93%
- Isolation/Care at Dedicated COVID-19 Hospital
- Contact tracing for those in the same bubble

Mechanism of Payment for Confirmed COVID-19 Case Expenses

- Foreign bubble system traveler - SELF PAID
- Indonesian bubble system traveler - PAID BY THE GOVERNMENT
Every participant who is in close contact with a COVID-19 Positive person will not be allowed to participate in the events.

Close contacts are those who had long contacts (for 15 minutes or more) with a confirmed COVID-19 positive person, within a one meter distance, without mask.

Close contact cases will be confirmed by Indonesian Health Authorities based on provided information.

When tested positive, participants need to isolate for a minimum of 7 days at a designated isolation hotel appointed by Satgas COVID-19 in Bali or in health facilities.

Need to keep isolating until Public Health Authorities advice that it is safe to end isolation.
Handling by Satgas Covid-19

Temperature Check

Body temp < 37,3°C

Body temp > 37,3°C

Passenger continue to check in counter and boarding procedures

Passenger will be examined by Health Quarantine Officers

Arrive at Airport

Shuttle Bus to the Airport

RT-PCR at Hotel

Positive result
#MAKE MERCURY HISTORY