

Ref.: MC/COP4/2021/121

Geneva, 21 December 2021

Subject: Invitation to the second segment of the fourth meeting of the Conference of Parties of the Minamata Convention on Mercury (21–25 March 2022), Bali, Indonesia

Dear Sir/Madam,

I have the pleasure to invite you to the second segment of the fourth meeting of the Conference of the Parties to the Minamata Convention on Mercury (COP-4.2) which is to be held from 21 to 25 March 2022 in Bali, Indonesia, in accordance with Decision MC-4/1 on the dates of the resumed COP-4. The meeting will be preceded by in-person regional preparatory meetings on 19 and 20 March 2022.

The continued circulation of COVID-19 and the emergence of a new variant has given rise to new measures in some countries. The secretariat will continue to monitor and evaluate the situation and make possible adjustments to COP-4.2, in close collaboration with the host country, Indonesia, and in full consultation with the COP-4 Bureau. In the meantime, it is imperative for the secretariat to launch a registration process for COP-4.2 as soon as possible.

The online segment of the fourth meeting of the Conference of the Parties held on 1-5 November 2021 (COP-4.1) decided on the Convention's programme of work and budget for 2022 and the dates of the resumed fourth meeting of the Conference of the Parties and considered additional time-sensitive items, namely, financial resources and mechanism and more specifically Global Environment Facility, national reporting, and the effectiveness evaluation. COP-4.2 is expected to consider and/or resume consideration of all items on the agenda of the fourth meeting. The COP-4 agenda, as adopted by COP-4.1, is included in Annex I to this letter. Matters for consideration during COP-4.2 are set out in part II of Annex I of the annotated agenda of COP-4 ([UNEP/MC/COP.4/1/Add.1](#)).

The working languages of COP-4.2 will be Arabic, Chinese, English, French, Russian and Spanish. Official documents for the meeting are available on the Convention [website](#).

As per paragraph 6 of Article 23 of the Minamata Convention, the United Nations, its specialized agencies and the International Atomic Energy Agency may be represented at meetings of the COP as observers. Furthermore, any body or agency, whether national or international, governmental or non-governmental, that is qualified in matters covered by the Convention and has informed the secretariat of its wish to be represented at a meeting of the COP as an observer may be admitted unless at least one third of the parties present object. Organizations who were approved to participate in previous meetings of the COP do not need to resubmit their application for admission (the list of these organizations can be found in documents UNEP/MC/COP.1/INF/16, UNEP/MC/COP.2/INF/, UNEP/MC/COP.3/INF/27 and UNEP/MC/COP.4/INF/28 available at [mercuryconvention.org](#)).

Organizations should submit to the secretariat by e-mail: MEA-MinamataMeetings@un.org, at least two months prior to the opening of the meeting, an application for admission as an observer at meetings of the COP, including information demonstrating it is qualified in matters covered by the Convention. The secretariat will screen the applications to check their completeness and conformity with the requirements of the Convention. Successful applications will be submitted to COP-4.2. Further information with regard to the

participation of observers in meetings of the Conference of the Parties may be found at: mercuryconvention.org/Meetings/Observers.

Logistical and other information relevant to the meeting, including on registration, COVID-19 related measures and entry requirements is included in Annex II to this letter. If needed, adjustments to the information provided in Annex II will be communicated to parties and observers as soon as available.

More information on the meeting, including on COVID-related measures and on recommended hotels will be made available on the [meeting website](#). Delegates are invited to regularly check the meeting website for updates and send an email to MEA-MinamataMeetings@un.org should they require further information.

I hope you are keeping yourselves safe and healthy through these challenging times and look forward to the participation of your organization in this important meeting as part of your continuing commitment to making mercury history.

Yours sincerely,



Monika Stankiewicz
Executive Secretary

To: Intergovernmental organizations and non-governmental organizations having participated in the previous meetings of the Conference of the Parties to the Minamata Convention on Mercury.

Annex I

Agenda of the fourth meeting of the Conference of the Parties

1. Opening of the meeting.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of work;
 - (c) Election of officers for the intersessional period and the fifth meeting of the Conference of the Parties;
 - (d) Report on the credentials of representatives to the fourth meeting of the Conference of the Parties.
3. Rules of procedure for the Conference of the Parties: consideration of rule 45.
4. Matters for consideration or action by the Conference of the Parties:
 - (a) Mercury-added products and manufacturing processes in which mercury or mercury compounds are used:
 - (i) Review of annexes A and B;
 - (ii) Information on dental amalgam;
 - (iii) Customs codes;
 - (iv) Proposals for amendments to annexes A and B;
 - (b) Artisanal and small-scale gold mining;
 - (c) Releases of mercury;
 - (d) Mercury waste: consideration of the relevant thresholds;
 - (e) Financial resources and mechanism:
 - (i) Global Environment Facility;
 - (ii) Specific International Programme to Support Capacity-Building and Technical Assistance;
 - (iii) Review of the financial mechanism;
 - (f) Capacity-building, technical assistance and technology transfer;
 - (g) Implementation and Compliance Committee;
 - (h) National reporting;
 - (i) Effectiveness evaluation;
 - (j) Secretariat;
 - (k) Financial rules;
 - (l) Gender.
5. International cooperation and coordination.
6. Programme of work and budget.
7. Dates of the resumed fourth meeting of the Conference of the Parties; venue and dates of the fifth meeting of the Conference of the Parties.
8. Other matters.
9. Adoption of the report of the meeting.
10. Closure of the meeting.

Annex II

Logistical and other information about the meeting

1. Registration

Taking into account the ongoing pandemic measures, organizations are encouraged to limit the number of their representatives present physically in Bali. To facilitate participation, provision will be made to allow delegations from parties and observers to follow the proceedings of the meeting virtually (in viewer mode).

The names, titles and contact information of your designated representatives (including postal addresses, telephone numbers and email addresses) should be communicated to the secretariat using the pre-registration platform that will be available **from 17 January 2022**.

Furthermore, organizations are requested to submit a nomination letter signed by the head of the entity or other duly authorized representative. Early registration is encouraged so please send pre-registration documents to mea-minamatameetings@un.org as soon as possible. The deadline for pre-registration is 11 February 2022.

Please note that the completion of the registration process is subject to the submission of all required information and the nomination letter and subsequent confirmation by the secretariat. The secretariat will evaluate the total number of pre-registered delegates and the maximum capacity of the meeting venue in compliance with COVID-related measures before confirming the registration of delegates. Participants are invited not to make travel arrangements before receiving the registration confirmation from the secretariat.

In the nomination process of representatives to the meeting, organizations are strongly encouraged to ensure balanced gender representation within their delegations.

2. COVID-19 related measures

The Indonesian authorities plan to put in place rigorous policies to ensure safety of participants at COP-4.2. All delegates are required to take **PCR test** within a maximum period of **3x24 hours** before departure from the airport of origin, with a negative result.

Delegates must be fully vaccinated for COVID-19, proven by a **COVID-19 vaccination certificate**. If any delegate cannot get a full dose of vaccine due to comorbidity or other health reason, the delegate must enclose an official health declaration form explaining such condition from Health Officials.

In accordance with Indonesia's COVID-19 health and safety protocol, prior to departure for Indonesia, all travelers entering Indonesia are required to fill in Electronic Health Alert Card (EHAC) at the "PeduliLindungi," an application developed by the Indonesian government to monitor the COVID-19 cases, and to verify vaccination certificate through <https://vaksinln.dto.kemkes.go.id/sign/in>.

The secretariat strongly recommends that each participant carefully review their health insurance to ensure sufficient coverage in case of medical needs while in Bali. It is also strongly recommended for participants to secure additional travel insurance if the health insurance does not cover extended stays/delays related to quarantine that may be required as a result of a positive COVID-19 test.

As conditions continue to evolve, more information on COVID-related requirements will be posted on the meeting website as soon as it becomes available. Any changes with the health protocol policy will be promptly communicated to delegates.

Physical distancing measures at the venue, including the establishment of a security zone around the venue, will also be observed. During the days of the meeting, all delegates will be required to take the rapid antigen test daily. Rapid antigen tests are to be administered at the designated hotels prior to delegates departing for the meetings and at the venue. A negative test result is valid for 24 hours and is required to enter the meeting venue of the following day.

3. Requirements for entry into Indonesia including visa

All participants are responsible for obtaining their visa for entering Indonesia, as well as any necessary transit visa(s), as appropriate. Visa support letters can be provided by the secretariat upon request.

Delegates can use either diplomatic and service passports or ordinary passports to enter Indonesia.

Indonesia's government has a short visit visa exemption agreement with several countries for diplomatic and service passport holders. The List of Agreements on Mutual Visa Exemption between the Republic of Indonesia and Foreign Countries can be found at: kem.lu/visaddservice. Delegates with nationalities from countries on the said list can enter Indonesia without visa using diplomatic and service passport. These delegates must bring official invitation letter and approved delegation accreditation from the Government of Indonesia, negative RT-PCR test result taken within a maximum period of **3x24 hours** before departure, proof of hotel reservation during stay in Indonesia, and show vaccination certificate through "PeduliLindungi" app upon arrival.

Delegates who are holders of diplomatic passports, service/official passports and UNLP passports but are not entitled for a *visa exemption* scheme, must submit their visa application to Embassies and Consulates of the Republic of Indonesia accredited to or stationed in the respective countries. To obtain a visa to enter into Indonesia delegates will be required to submit:

1. Diplomatic Note or Organization Letter to the Embassy/Consulate of the Republic of Indonesia, requesting for visa;
2. Approved Delegation Accreditation from the Minamata Convention secretariat;
3. Covid-19 vaccination certificate (full dose). If delegate cannot get a full dose of vaccine due to comorbidity or other health reason, the delegate must enclose an official health declaration form explaining such condition from authorized Health Officials;
4. Travel itinerary to the Republic of Indonesia;
5. Proof of hotel reservation during stay in Indonesia.

Delegates who hold ordinary passport (outside diplomatic, service/official and UNLP passports) should apply visa online through <https://visa-online.imigrasi.go.id/>.

Please bear in mind that due to challenges of COVID-19 situation, the visa process will take approximately **two weeks**. In that regard, parties are encouraged to nominate delegates as soon as possible to the secretariat. After receiving list of accredited delegates from the secretariat, the Government of Indonesia will issue official invitation letter to all registered delegates. Delegates will need to attach the invitation letter when applying for a visa.

4. Further information

For further information about COP-4.2, please send an email to MEA-MinamataMeetings@un.org or consult our website mercuryconvention.org.