



MINAMATA CONVENTION ON MERCURY

Reference: Biennial reporting/2019

5 December 2019

Subject: Reporting by Parties pursuant to Article 21 of the Minamata Convention on Mercury – reporting tool for first biennial short reports due by 31 December 2019

Dear Parties,

As a follow-up to my letter of 4 November 2019 regarding reporting under Article 21 of the Convention, I am pleased to share with you that the Minamata Secretariat sent to all the Parties through their National Focal Points or Permanent Mission to the UN in Geneva, the login credentials for the **electronic questionnaire** to submit the first biennial short report **due by 31 December 2019**. The tool follows the reporting format agreed by the Conference of Parties at its first meeting and is available in the six official languages of the UN.

In accordance with COP1 decision MC-1/8, each Party shall report every four years, using the full format set out in the annex to the decision (full report), and report every two years with respect to the questions of that format that are marked with an asterisk (biennial report).

For all accompanying information to assist your Government to complete the reporting, please visit our website <http://www.mercuryconvention.org> under countries/reporting or link directly to <http://bit.ly/minamata-reporting>. Here you will find the full reporting format downloadable in all UN languages, as well as the forms and guidance as adopted at the first meeting of the Conference of the Parties.

I would like to take this opportunity to encourage those Parties who have not yet nominated a national focal point to do so by sending their nominations to mea-minamatasecretariat@un.org.

Please do not hesitate to contact us at MEA-MinamataSecretariat@un.org in case your government has not received the credentials or should you have any questions or require further information.

Thank you once again for your commitment towards making mercury history and for your active participation at COP3.

Best wishes,

Rossana Silva Repetto
Executive Secretary

To: National Focal Points for the Minamata Convention on Mercury
Permanent Missions to the UN Environment Programme
Permanent Missions to the UN in Geneva

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